

Revised Interpreting Fees & Pricing

As of April 1 2017, our interpreting fees will be revised as follows.

《Consecutive Interpreting: Conferences, In-House Meetings, In-House Training, etc.》

		2 Hrs. Or Less (In Hamamatsu City Only)	Half-Day	Full Day
Basic Interpreting Fee (Not Including Tax)		¥24,000	¥34,000	¥59,000
Length of Interpreting		From assembly to finish is less than two hours	4 hours in the morning or afternoon. If over four hours, or if the job should stretch over the lunch hour, it will fall under the full-day category.	For 9 hours of an interpreter's time (actual interpreting time may be 8 hours)
Overtime Charges (per hour) (*1)		¥8,000	¥7,000	¥6,000
Preparatory Meetings		Included in the basic two-hour start-to-finish interpretation fee	Includes same-day 30 min meetings held separately prior to the actual interpreting	Includes same-day 30 min meetings held separately prior to the actual interpreting
Additional	Travel Compensation Fees	None	Applicable (*2)	Applicable (*2)
	Transportation Costs	None	Applicable (*3)	Applicable (*3)
	Accommodation			Applicable (*4)
	Per Diem Fees			Applicable (*5)
Total (Before Tax)		¥24,000 (before tax)	¥34,000 (before tax) + Additional Charges	¥59,000 (before tax) + Additional Charges
		* Only available for clients in Hamamatsu City for short-time interpreting.	(*1) Overtime Charges: The one-hour overtime charge applies for every 20 minutes the appointed time is exceeded. (*2) Travel Compensation Fee: 「Time required to travel to interpreting site (round trip) × 「50% of the hourly interpreting rate」 (*3) Transportation Costs: Reimbursement for use of public transportation systems and taxis. (*4) Accommodation : Reimbursement for accommodation will apply if the schedule so requires. May include accommodation for the night prior to and/or following the interpreting job if so required. (*5) Per-Diem Fees: If accommodation is required or if there is an on-site non-working day, a per-diem fee will apply.	
		➤ A 20% charge will apply for particularly complex consecutive interpreting jobs (specialty fields such as law, medicine, etc.; seminars with lengthy listening segments; long web seminars; etc.). ➤ Additional charges may apply depending on the schedule.		

《Changes to Pricing System》

- The basic interpreting fee system has changed to a half-day or full-day rate. The two hours or less rate only applies to jobs in the Hamamatsu city.
- A travel compensation fee now applies in addition to the time-based interpreting fee. The new base fee system reflects this change.
- The overtime charge calculation method has changed. (Previously: Overtime charges applied for every 30 minutes the appointed time was exceeded. Currently: The hourly overtime charge rate will apply for every 20 minutes exceeded.

Thank you for continuing to use WordCraft Translation Service. We appreciate your understanding. Please refer to the following FAQ page for any questions you may have.

《FAQ: Frequently Asked Questions》

Q: Why have rates increased?

A: We have revised our rates in keeping with industry standards and the special skills required by an interpreter. The changes have only been made in applicable areas, but if you only look at individual areas, it may appear more expensive in some respects.

Major Changes (Reasons for Changes Listed Below)

	Prior to Revision	After Revision
Basic Interpreting Fee Calculation Method	“Hourly Rate×On-Site Interpreting Rate”	“Hourly Rate×On-Site Interpreting Rate” + “Travel Time and Preparatory Meeting Time”
Billing Units	Number of Interpreting Hours	Half-Day or Full-Day
Short-Time Interpreting	Available in any location	Limited to Hamamatsu

The interpreting industry is quite different from other industries, and it has become more difficult to offer short-term interpreting rates. The system has shifted to a half- or full-day payment schedule on the whole. Many clients want to use short-term interpreting, so we have done our best to optimize our rates. Please refer to the “What are the specialties of the interpreting industry and what is the interpreting industry standard?” section below.

Q: What are the specialties of the interpreting industry and what is the interpreting industry standard?

A: The specialties of the interpreting industry are:

The interpreting job actually begins long before the on-site interpreting begins. Each situation and each client’s needs are different, and therefore the conditions and jargon required for the job change each time. Accordingly, the interpreter must prepare for each individual job ahead of time.

The travel time required for onsite interpreting precludes being able to perform other jobs. Therefore, in the interpreting industry the half-day and whole-day rates are standard for on-site jobs.

Q: Why isn’t the interpreting rate lower for simple content?

A: A large interpreting company with a large staff typically has A, B, and C Class interpreters who are dispatched according to the difficulty of the job.

At WordCraft, we offer a select staff that pride themselves on their wide range of knowledge, flexibility and the ability to meet the needs of any client. Therefore, we regret that we are unable to offer a discount at this time.

Q: We’ve never used an interpreter before. Can you offer any advice?

A: To get the most greatest benefit from an interpreter’s services, preparation is key. If you can send as much material and key information to the interpreter at least a week prior to the meeting, it will enable you to get the most out of the situation.

Please feel free to contact us if you should have any questions.

WordCraft Translation Service

Representative: Yukie Kuwabara Friedlander